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# **Qualities of ideal Librarian**

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#### **INTRODUCTION:**

An ideal librarian is a person who works professionally in a library and knowledge center. Library is heart of institution and librarian is a priest. He has knowledge of technical and non technical. He provide to educational information and sometime technical programming He has usually required to hold a graduate degree from a library and information science and Master's degree in Library and information science or Library and Information Studies .He has also a knowledge of computer and library software.

#### **Definition:**

There is not perfect definition of ideal librarian but as my opinion ideal librarian has good communication skill, full of humanity, knowledge of computer as well as latest library software, he is always ready to access perfect information for their user.

### Which are good Qualities of Ideal Librarian?

Librarians have good communication skills to interact with a variety of people just as different types of people i.e Child user, Young user and oldest users. They deals with patrons of the library and knowledge center must project a positive and lifelong ideal image. Librarians also deal with staff members, colleagues and researchers working on publications.

Librarian must have skill of computer and technology savvy have become important of latest technology, as of 2017, as technology has become more useful for users in libraries. Librarians need to understand how computer search databases work and how to perform administrative works using computer. Innovative thinking and new innovative idea are also important because of the need to offer tools and services that users want.

Ideal librarians have also excellent problem-solving abilities and have positive attitude of life. They have to use these abilities to identify research problems and to give perfect solution of problems also gave perfect resources of problem solution. Librarians must also solve problems related to running a library that is efficient within a community. Initiative is closely related in that they need to assert themselves when a library needs updating and resources need to be raised.

## Roles and responsibilities

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### **Positions and duties:**

There are many types of duties of librarian and they work different level of librarian. Different types of librarian are given below:

### **Public Library Librarian**:

- Public library is very useful for our society so public library librarian duties vary depending on different level. Librarian's duties as "Information experts in the digital and informatics age "In public library there have different types of users just as child users, teenage users, young users and old age users so his duties is changeable for psychology of their different types users demand.
- Its duties of ideal public librarians that to gave perfect information to their different types user just as child user demands to story related books so its librarian duties to provide them, teenage user demand to educational books and information, young user demand to educational books, competition exam related material and carrier related information so its duty of ideal librarian gave perfect information of perfect time. Oldest users demand to religious books and material so it's his duty to provide them.
- Such ideal public librarian duties are very large level of their different types of users because he collect to different types of material just as educational related books, competition exam material in hard copy as well as soft copy etc so all the types of material collected to ideal librarian.
- Public librarians work with the public, frequently at the information desk of lending libraries. Some specialize in serving adults and children. Children's librarians provide appropriate material for children at all age levels, include pre-readers, include specialized programs and work with the children and often their parents to help foster interest and competence in the young reader. Public librarian help may take the form of research on a specific question, providing direction on the use of databases and other electronic information resources and obtaining specialized materials from other sources to providing access to and care of expensive materials. So that these services are sometimes provided by other library staffs members that have been given a certain amount of special training and some have criticized this trend.

## **Special Library Librarian:**

- First what is the special library? Special library that provides specialized information resources on a particular subject serves a specialized and limited clientele and delivers specialized services to that clientele.
- Special libraries include many types of library I.e., corporate libraries, government libraries, museum libraries, law libraries, medical libraries, research libraries, science and technology libraries, Theological libraries, Performing arts library, Correctional Institution libraries, Music libraries, Transportation libraries and Military libraries. So that special librarian duty is different types.

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• Special librarian is developed to support the mission of their sponsoring organization and their collections and services are more targeted and specific to the needs of their user. Special librarian may not be open to the general public or civilization people. But that are open to the public may offer services similar to research, reference, public, academic, and children's libraries. Special librarians employed in special libraries are specialists in the library field rather than generally trained librarians, and often are not required to have advanced degrees in specifically library related field due to the specialized content and users of the library. So that, it is not uncommon for librarians at special libraries to have both a library science degree as well as experience of some type in the field their library specializes in as opposed to either only library science or field specific experience.

### **School Library Librarians:**

- School librarian work in school libraries and its duties as information technology specialists, as teachers, Carrier guide and advocates for literacy. In school library, users are child so as ideal librarian he must know to the child psychology. He was always subscribing to good books just as, Panchtntra, Popular sort stories and biography of famous i.e, Gandhiji etc. Its duty of school librarian to motivate students to arise reading habits because school time user are just like blank mind and this time we arise good reading habits so its benefited to their bright future and useful to lifelong.
- In school library, Librarian has work manually and its duties are many for example <u>archival</u> materials, such as manuscripts, documents and records, though this varies from place, and there are other routes to the of professional publication.
- School librarian has very important responsibility to arise reading habits of students as well as teachers because it's more useful to all of use and our society.
- School librarian is a pioneer of student's bright future.

## **Academic Library Librarian:**

- Academic Library Librarian work to Collection development or acquisitions and selection of books and electronic resources. Mostly libraries use to approval plans, which was involve the librarian for a specific educational subject creating a profile that allows publishers to send relevant books to the library without any additional vetting. Academic Librarians can then see those books when they arrive and decide if they will become part of the collection or not. Thus all collections librarians also have a certain amount of funding to allow them to purchase books and materials that don't arrive via approval.
- Academic librarians teach information literacy skill in face to face or create of online learning objects so the library users on how to find, evaluate, search and use information very effectively. It is most of common in academic librarian.

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- Academic library just as college library and university library. They analysis information, purchase books, e-journals, Delnet membership, supervise library assistant and other staff and are responsible for all aspects of running library and information center.
- Academic librarians develop, troubleshoot and maintain library systems, including the library catalog, related systems and librarians might focus on high school students, transfer students, first-generation college students, and minorities .Librarian have knowledge of technical skill. He provide to library materials and database of subscription, other equipment, computers and Opac systems so supervise the physical processing and cataloging of new arrival materials.
- Academic librarian are multitasked because he has administers work as well as library work. His duties to planning summer programs, gave motivational speech to weekly or monthly.

### Additional responsibilities

Ideal experienced librarians may take administrative positions just like library and information center director or chief librarians. Most of the organization management are concerned with the long-term planning of the library and information center and its relationship with its parent organization the city or state or county for a public library, the academic library, school/college/university library, served by a special library. Specialized libraries, librarians typically perform a wide range of the different duties and different types of user.

## Librarian is Motivational speaker:

Librarian is such great motivational speaker. He always motivates their users as well as their colleagues. He is full of energetic and good knowledge of motivation just as my honourable Head and my colleague Dr.Mahesh K Solanki (Librarian of Smt. S R Patel Engineering College). He was always motivate to us, there are many students take advantage of his knowledge. In my institute organise many programme and in every programme they give motivational speech. He was always motivated to students for rising reading habits.

They convey a **positive and open attitude** to the challenges in today's dynamic information and education environments: seeing change as an **opportunity**. They are aware that when procrastination, indecision and rejection set in that these are potential signals for the **fear of change**. The embedded librarian knows how to turn this around in him / her, and in others by focussing on solving the problem at hand, using **influencing skills** and a mix of facts, internal and external evidence, stories testimonials and champions to inspire and motivate.

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#### **Innovative Idea of Ideal Librarian**

There are many innovative idea of Ideal Librarian such as,

- Book Exhibition.
- Competitive Exam Related (GPSC/UPSC) Seminar.
- Books Lover's Day.
- Celebration of Librarian Day 12-Aug.
- Celebration of Library Week 14 to 20 November.
- Organization Best User Reading Award Teaching/Students Reading.
- Organize The Story Telling Award.
- Book Front Page Making Competition.
- Book Review Competition.
- Website Review Competition.
- Essay Competition.
- Motivational Lecture.
- Article / Journal Paper Writing.
- Group Discussion.
- Book fare.

## **Strength of librarian:**

Ideal librarian have full of strength power and positive energy. He was aware of how to use technology in library. Librarian work is very challenging works because he daily deals with different types of mind users so he has peace cool mind. He never becomes hyper. Librarians are moved in the last 60 years has been move from traditional card cataloging to online access cataloging. Ideal librarian must be continually take to new formats of information and new technical Enovation such as electronic journals, e-books and provide to Opac system. New technologies are dramatically increasing the accessibility of knowledge and information.

#### **Characteristic of Librarian**

- a) Librarians focus on solving problems efficiently for his users.
- b) Librarian was **confidence to take interacts** to comes from having and taking the time to learn about the **research domain**, its specialties, its work processes, and peculiarities trends. And it's about **getting to know the people**.
- c) Ideal librarians understand what drives and concerns them prior to engaging with them and they always correspondingly **convey messages that directly reflect stakeholder values and concerns**.

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- d) Ideal librarians is far of **prefer asking questions to making assumptions** and create new things. Ideal librarians always focus on listening and observing and on reading the signs in what they hear and see enables them to more quickly identify the problems that need solving.
- e) Librarians learn on the job and gain energy from the learning cycle of observing and updated to new era technologies.

#### Conclusion

In this technological era Librarian have to express their true knowledge of information and technology as well as current affairs. He identity by gaining the must knowledge and skills and provide the right information to the user at the right time and any place. He ideally motivate to their user and always encourage to reading habits not only educational books but also motivational books just as Swami Vivekananda, Dr .Abdul kalam, Gandhiji etc. There are many challenges which are been faced by libraries in current scenario from which one is diminishing resources. Active communication between ideal librarian and users can add some value in providing library services and some new innovative ideas and innovative programmed just Like "Tartu Pustak ""Vanchan Sibir" "Book Lovers day celebration" "World Librarian day celebration" "Book Lovers club" etc are new innovative idea of express to importance of Library and Librarian in the today's digital era. Librarian needs to communication with its users it is important for library to collaborate with social network for its enhancement. Through ideal librarian are full of new ideas and library material and useful life long knowledge.